



2019-20 Psi-k Event Application Pre-proposals for April 2019 – March 2020

Psi-k has introduced a two-step application process, to improve planning and avoid duplication of efforts.

First, this pre-proposal should be submitted by Friday 31 August 2018 (midnight CEST), describing the planned event. The working groups (<http://psi-k.net/groups>) will either approve this pre-proposal for full submission, reject it, or suggest a merger between different activities – you are very welcome to contact the working group leaders or members beforehand.

Feedback will be provided by Friday 14 September 2018. Pre-proposals that have been approved, or mergers that have been successfully negotiated, will then have to submit a full proposal by Friday 12 October 2018. These proposals will then be evaluated and approved with full or partial funding, or declined, at the Friday 23 November 2018 Psi-k meeting of the Scientific Advisory Committee (<http://psi-k.net/scientific-advisory-committee/>) and working group leaders.

Psi-k typically funds schools (1-2 weeks), workshops (2-3 days), international conferences (2-5 days), and code/method tutorials (3 days-1 week), with a focus on electronic-structure methods, developments, and applications. Its mission statement is available at <http://psi-k.net/>. Typical funding is of the order of 4,000/8,000/12,000 €, depending on size and duration (as a guideline, 30 €/expected participant/day); Psi-k funds around 25-35 activities for every call (see here <http://psi-k.net/psi-k-workshops-2018-poster/> for the 2018-19 activities).

The evaluation of the preproposals and full proposals will be based on 1) the scientific quality of the proposal, 2) its intellectual diversity and inclusiveness, 3) the scientific merit of the organizers, and 4) appropriateness of budget, while of course 5) responding to the Psi-k mission statement.

This form (as one single PDF document) should be uploaded by the deadline of Friday 31 August (midnight CEST) at <https://www.dropbox.com/request/bFhV6XpS4l85ToqCoDar>
Please name your file as follows: Surname_Event_MonthYear.doc/pdf (example: Jones_Fundamentals_of_QM_April2019.doc).

- *in case of events that can interest different working groups please name the primary working group and then any related groups*
- *if the event does not relate to any current working group, applicants should contact in advance Psi-k at PSIK_ADMIN@stfc.ac.uk*

1. Summary information

Event title	
Event kind	
Primary contact name/email/institution	
All other organizers/email/institution	
Location of meeting	
Dates of meeting	
Duration (in days to the nearest half)	
Expected number of participants	
Proposed budget (€)	
Requested contribution from Psi-k (€)	
Primary Psi-k working group(s)	

2. Abstract and Objectives (max 1 page)

3. Provisional list of proposed speakers/participants (no need to be confirmed)

4. Tentative budget

- *as a guide, requested Psi-k contributions are anticipated to be up to €30 per expected participant per day*
- *please also indicate any additional sources of funding already secured or applied for (including date on which a decision is expected)*

Further information about the practicalities of funding can be found here:
<http://psi-k.net/workshop-funding>, from PRACTICAL INFORMATION onwards.